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| Present: | **Voting Board Members:**  Craig Volwiler- Finance Sector  Mike Rizzitiello, City of College Place, Chair  Jay Potts, City of Prescott  Elizabeth Chamberlain, City of Walla Walla  Randy Hinchliffe, City of Waitsburg  TJ Espinoza, Realtor  Paul Mitchell, Faith-Based  SERVIE PROVIDER, VACANT (was BMAC) | VETERANS, VACANT  Renee Rooker, WWHA  Transportation, VACANT  Norrie Gregoire, Corrections/Safety  Kimberly Powell, Legal  Anne-Marie Zell-Schwerin, DV shelter  Tim Meliah, Youth Services  Christy Krutulis, WWPS Schools/Education  HOSPITAL, VACANT  Greg Tompkins, BOCC |
| **Non-Voting Participants:** Catherine Veninga, Rachel Elfenbein, Emily Brown, Terri Silvis, Clemintene Bejamin  DCH Staff: Sam Jackle | | |

**Quorum Present – Yes**

**Welcome and Introductions:** Meeting began at 2:04 p.m. Welcome and introductions occurred in the Zoom room.

**Approval of September 23, 2021 Minutes:** Anne-Marie motions to approve minutes with amendment to improve corrected spelling of the word seed and removal of duplication of Becky Turner, Craig seconds. All in favor.

**Welcome COH Transportation Representative, Tim Barrett:** Renee motions to approve, Anne-Marie seconds approving Tim as a voting member in the transportation rep position.

**EDA Build Back Better Regional Challenge Grant – Mike Rizzitiello:** Grant has been submitted –large collaborative effort. Focus on bringing back trade’s programs, including 3D home printing courses at WWU, commercial kitchen, and seed money for CLT executive director position. Phase 1 (if selected) would result in EDA gives the coalition $500k to do a workplan, which would be due March 2022. Top 30 regional coalitions would get ~$75 million a piece for implementation. EDA can choose to select all, part, or none of the plan. Anticipate learning whether selected for Phase 1 by November 2021.

**Regional Housing Action Plan – Elizabeth Chamberlain:** Department of Commerce has a grant available to implement the Regional Housing Action Plan. The County (Community Development) didn’t sign on but is willing to participate. Work around county-wide policies (including methodology). Scope of work and budget need to be revised, but it looks likely that the grant funds will be awarded. The work would kick-off in 2022 and would need to be completed by June 2023, which aligns nicely with the timing of updates to next round of comprehensive plans.

**Community Land Trust (CLT) Update – Rachel Elfenbein:** Still working on the resale formula and getting ready to file foundational documents with the IRS in the next couple of months. Still seeking funding for an executive director position.

**HB 1406 Recommendation to BOCC – COH –** Sam will gather HB 1406 dollars, including projections, for the November 2021 Council on Housing meeting so the Council can make a recommendation to the board.

**Coordinated Housing Fund – Sam Jackle:** Renee motions to renew contracts for one more calendar year with a note that organizations have an exit plan noting that there will be a new RFP process established for funding in 2023, Randy seconds. All in favor. Request that this be an early agenda item in 2022.

**5-Year Plan Workgroup – Sam Jackle:** 5-year Homeless Action Plan is posted on the Commerce website, but narrative is missing. Sam to review and confirm which version was adopted by the BOCC. Workgroup including Catherine, Craig, Renee, Mike, Rachel, and Elizabeth will meet to review and finalize annual report due to Commerce by 11/19. This workgroup will also assist with identifying key stakeholders and information to be used in a 2-4 part facilitated conversation series that will tentatively launch in January 2022.

**Reschedule November COH**: Sam to send out a Doodle poll

**Other Business**: Community Council Implementation Task Force is working with the Cities of College Place and Walla Walla and looking to pass manufactured home zoning, valuable source of unsubsidized housing. Subject to risk of resale, if not protected. Contact Rachel or Catherine if you are interested in working on this issue.

**Adjournment:** The meeting was adjourned at 2:48 p.m.